

"To Help Pike County Citizens With Developmental Disabilities Succeed"



**Pike County
Agency
for
Developmental
Disabilities**



Annual Report

2014



Background Information

Who We Are: Pike County Agency for Developmental Disabilities (PCADD) is also sometimes referred to as a county "Senate Bill 40" board. Senate Bill 40 was a bill in the state senate adopted by the General Assembly in 1969 that enables Missouri counties to tax themselves to pay for services for people with developmental disabilities. Pike County was the first county in Missouri to pass the Senate Bill 40 enabling legislation, adopting it in May 1970. PCADD is a political subdivision that is enabled by the citizens of Pike County to provide and/or contract for services for individuals with developmental disabilities. The Board is comprised of nine members appointed by the Pike County Commission. Board meetings take place on the third Tuesday of each month at 4pm at our administrative offices at 900 Independence Dr. in Bowling Green MO, and unless otherwise noted, are open to the public per the Sunshine Law.

Our Commitment to Excellence: All of the services provided by PCADD are nationally accredited by CARF, The Commission on Accreditation of Rehabilitation Facilities. CARF is a private, not-for-profit organization that establishes quality standards for the services available to people with disabilities. Adherence to these standards is measured by a thorough on-site survey process conducted by a team of outside surveyors. CARF accreditation demonstrates PCADD's on-going commitment to providing individuals with developmental disabilities services of the highest quality. PCADD has received the highest award, a three year accreditation, since 1999 for all services provided.



Exceeding the Standards: All of our staff meet or exceed the qualification and training standards set forth by our contracting state agencies. All staff providing direct support to persons served maintain current certifications in CPR & First Aid, and have training in abuse & neglect prevention, working with difficult behaviors, HIPPA (confidentiality) and Emergency Preparedness. All staff who administer medications are certified in Level I Medication Administration. All staff undergo initial and annual criminal background screens, and staff who provide transportation for persons served maintain a Chauffer's license and have an annual driving record check. Services are developed and actively supervised by Developmental Disability Professionals (DDPs).

What is a Developmental Disability?: A developmental disability is a severe, chronic disability attributable to a cognitive or intellectual disability such as cerebral palsy, epilepsy, autism, Down syndrome or a similar condition and that requires lifelong habilitation. The disability must have manifested before the age of 22, and result in substantial functional limitations in two or more of the following major life areas: self-care, receptive and expressive language, learning, mobility, self-direction, and capacity for independent living or economic self-sufficiency.

Mission Statement

To help Pike County citizens with developmental disabilities succeed.

Values Statement

At PCADD, we value...

- The independence, choice, and self-esteem of individuals with developmental disabilities
- The input of consumers, parents, and guardians in planning supports and services
- Individualized services and supports to meet each person's needs and choices.

Vision Statement

Pike County citizens with developmental disabilities have quality programs and services to meet their needs.

Board of Directors

Dr. Anita Huber, Chairperson
Eddie Eastin, Vice-Chair
Pam Williams, Treasurer
Cindy Blaylock, Secretary
Ralph Reynolds
Margie Bontz
Linda Jo Harmon
Bob Perry IV
Jana Vos

Administrative Staff

Pete Breting, Executive Director
David Griffith, Director of Employment and Community Services
Wendy MacLaughlin, Director of Service Coordination
Jody Turner, Community Inclusion Supervisor
DeWayne Francis, Community Employment Services Supervisor
Becky Sousa, New Era Home Supervisor
Sherry Cox, New Era DDP
Heather Francis, Community Living Skills Supervisor
Kim Lumley, Business Manager
Kim Smith, Human Resource Manager
Janet Stolarski, Employment & Community Services Administrative Assistant
Ruth Shumaker, Service Coordination Administrative Assistant

Executive Director's Message

As a public agency supporting persons with developmental disabilities, our agency is accountable to several different stakeholders: Pike County taxpayers, regulatory agencies, state and federal agencies just to name a few.

Recently I attended a workshop on corporate compliance for county boards for developmental disabilities such as ours, and there were over 200 separate items noted that boards such as ours need to comply with, everything from the Sunshine Law to the Fair Labor Standards Act. By the end of the workshop, my brain was cluttered with acronyms such as FMLA, OSHA, DOL, FLSA, EEOC, OCR, OIG, ACA, AGI, RSMO, and FCSR... (BTW, I would add LOL and OMG!). The sheer volume of information was dizzying to say the least, and points out the huge responsibility agencies such as ours bear in terms of "doing things right".

Yes, we are accountable to a great many state and federal agencies, regulatory bodies, and so on, but when it's all said and done, there is one group of stakeholders we are most accountable to: Pike County persons with developmental disabilities and their families. Our mission as an agency is to help Pike County persons with developmental disabilities succeed. To the extent we are doing this as an agency, we are showing the utmost in accountability.

The measure of success for each person we serve is different; for some, this may mean being supported to work full time making minimum wage or better in a community business. For others, this may mean being supported to stock the soda machine in our main building.

Regardless, each person we serve has strengths, talents, abilities, and their own unique interests in life as we all do, and our job is to enable them to use their talents and abilities in achieving their personal goals and ideal work, social, and community living situations. I think our agency is pretty good at doing this, but it is an on-going process, something we work hard at every day at all levels of our organization.

In short, I think our board and staff are GR8, and those we serve R.O.C.K.!

L8R

Programs & Services Provided

Community Employment Services (CES) Program

Purpose

The Community Employment Services program helps individuals with developmental disabilities find and maintain employment in the community. The program focuses on the individual's abilities and interests. It provides the support needed to be successful. Services are tailored to the needs of the individual and their employer. The emphasis is on finding out what the individual wants to do and what talents they have to help ensure a successful employment experience. The Community Employment Services program accomplishes this by providing several different services. The services currently provided are job preparation, community employment individual and or group services.

Persons served in 2014: 28

Accomplishments in 2014

- We were able to hold a summer job preparation program for individuals in their sophomore and junior year of high school.
- We have started the new service of Job Preparation for 1 individual and have opened it up for any individuals with a desire to pursue employment after they graduate high school before they graduate.
- We have increased the number of employers who are willing to allow individuals come in to their establishments to learn more about them and to do job shadowing so they get a full picture of what it takes to work there for individuals in the job preparation program.



Community Living Skills (CLS) Program

Purpose

Community Living Skills (CLS) services are provided to enable individuals to achieve their optimal physical, emotional, and intellectual functioning. CLS/Day habilitation services may include training, coordination and intervention to enable and increase independent functioning, physical health and development, language development, cognitive training, socialization, community integration, domestic and economic management, behavior management, responsibility and self-direction. Training activities may include consumers and their families; coordination activities necessary to implement the person-centered plan may include family, professionals and other involved with the individual, as directed by the planning team.

Persons served in 2014: 35



Accomplishments in 2014:

- Several CLS clients participated in a new volunteer opportunity at the annual Pike County Fair that involved working in the kitchen wrapping and labeling food.
- CLS clients participated in the Salvation Army Christmas bell-ringing campaign and it was reported that 2014 was the most profitable year they have had to date.
- One CLS employee was nominated for Employee of the Quarter, and another was nominated for Employee of the Year.
- CLS staff drafted a list of Self Determination goals they want to work on in order to be able to better assist all CLS clients with advocating for their needs and wants.
- CLS staff drafted a Team Charter.
- In conjunction with the Northeast Missouri Correctional Center in Bowling Green, we participated in the 2014 Special Olympics Torch Run to raise awareness and acknowledge our local athletes.

- CLS was able to obtain a new accessible van in 2014 through the Missouri Department of Transportation (MoDot) 5310 program.
- One of our consumers received the Missouri State Mental Health Champion award for 2014.

Community Inclusion (CI) Program

Purpose

The Community Inclusion program supports people in their own homes and in the community to learn the skills they choose and need to live successfully in the community.

Persons served in 2014: 29

Accomplishments in 2014:

- Two staff from the Community Inclusion program were named Employee of the Quarter in 2014; one was named Employee of the Year.



consumer volunteers help out at the Pike County Fair this past year, which is a first.

- We are serving 29 individuals in the CI program consistently throughout the year.
 - All full time staff except for one has completed the Tools of Choice training.
 - We hired a Recreation Coordinator in 2014, who has coordinated dances and other events, in addition to starting and coordinating a People First chapter.
 - As a result of advocating with fair officials, we had 13
- CI staff participated in a presentation at the 2014 MACDDS annual conference on self-determination.
- The CI program received a new accessible van from MoDOT in 2014, allowing the program to better serve some of the participants.

- CI staff are supporting a person to live on his own for the first time, after his father had passed away.
- By thinking “outside the box”, we supported several consumers to realize their dreams this past year. As an example, a consumer who loves Japanese Culture had a dream of going to Japan. As an alternative, we found a festival on Japanese Culture that he attended and brought a friend with, and loved it.
- Our program had no recommendations from the CARF surveyors when the survey was completed this past year.

New Era Residential Program

Purpose

The New Era Group Home is designed to provide residential services to adults with



developmental disabilities. New Era also provides occasional, as-needed out of home respite services for families who have a family member with a developmental disability. Our goal at New Era is to empower residents to be more independent in their home and community.

Persons served in 2014: 9

Accomplishments in 2014:

- Both staff and residents at New Era group home have persevered during the course of a very difficult year in terms of health issues.
- One resident has had two major surgeries that threatened her ability to walk, but is now well on the road to recovery and is walking with a walker.
- Another resident has obtained a job cleaning the TCM program office.
- Yet another resident has obtained a job at a local chiropractor’s office.
- New Era staff attended the annual AADD conference on developmental disabilities and aging.
- Staff and consumers participated in self-determination training provided by MOSDA

Service Coordination Program

Purpose:

Service Coordination, also called Targeted Case Management or TCM, assists individuals determined eligible for services from the MO Division of Developmental Disabilities in accessing comprehensive medical, social, educational and other specialized services. Service Coordinators employed by PCADD support individuals and families in locating, applying for, monitoring, identifying and utilizing funding sources where available, and documenting any type of service identified as a need through their individual service plan (ISP). These services are to act as a catalyst in promoting independence, self-determination, and community membership for the individual, in addition to determining an adequate level of protective oversight in regards to the individual's health and safety needs.



Persons served in 2014: 197

Accomplishments in 2014:

It is really hard to list accomplishments when talking about the Service Coordination program because the most important part of the Service Coordinators job is to link people to resources... that is what the job is all about. Here are some of the major things, though, that the Service

Coordination program accomplished in 2014:

- We nominated an individual for the Mental Health Champion award. He was chosen as the 2014 Mental Health Champion.
- We piloted a different approach to the Individual Service Plan (ISP) in an effort to make the ISPs more person-centered and individualized. As a team we decided not to adopt the new format but we are still looking for new and better ways to improve our plans and the planning process to better suit the individuals we serve and their families.
- All the Service Coordinators were trained in the Charting the Life Course program, and we are beginning to use those tools with families. The tools will help families start looking ahead and planning for the future.

- We continue to facilitate the Pike County Autism Empowerment Group. The group hosted an open house at the Bowling Green City Park to raise Autism Awareness in the community. TCM assisted the group and passed out autism facts and suckers to all the schools. Clopton School also allowed TCM to go in and talk about Autism Awareness when passing out the facts and suckers. TCM loaned a book on autism to the Clopton Elementary School students to read during the month of April. The Pike County Autism Empowerment Group also had a summer pool party, Halloween Bowling party and Christmas Cookie night. The group has started meeting regularly now and we started encouraging the young adults we serve to come. We have a core group of parents as well as a core group of young adults who are attending regularly. You can find us on Facebook at Pike County Autism Empowerment Group.
- We had Aaron Likens, the author of Finding Kansas, speak to all the Service Coordinators and Supervisors at PCADD. He also held a second presentation open to the community and we had a great turnout. You can find Aaron's book and DVD in our library if you missed the presentation.
- We coordinated a Tools of Choice training for Pike County in April, we had 12 people participate.
- We held our first Project Stir class. Project Stir is training to empower people with developmental disabilities, their families, friends, and other supporters in making their own decisions in life.
- During 2014 we assisted 12 people in going to various camps. We secured \$3300 from Cuivre River Electric and Camp for Kids and PCADD helped with \$2300. We also assisted several children in getting grants from different organizations, some of the items received included: IPADS, sensory items and adaptive clothing and items. We assisted a family in getting help with the Knights of Columbus Developmental Center.
- We served 21 individuals last year through the Partnership of Hope. Through this waiver we have been able to help families with the following items: accessible ramp for their home, sensory items for a child, a monitoring system, a fence, behavior services, speech services, self-directed services, transportation, and community integration services.
- We have assisted many individuals in crisis; we assisted in moving two individuals that were unable to stay in their current living situation for various reasons.
- We had several individuals that lost loved ones and the Service Coordination department assisted in many ways to support those individuals and families during that time.
- The Service Coordination department adopted a family for Christmas and has assisted many families in need in getting daily necessities to ensure health and safety.

Contracted Services

The Pike Co. Agency for Developmental Disabilities provides grant funds as well as facilities for the following nonprofit agencies who serve Pike Co. persons with developmental disabilities:

The Learning Center

The Learning Center provides early childhood education and preschool services for area youth. The program is inclusive of all children, however The Learning Center provides for the unique needs of youth with developmental disabilities from ages birth to five. The Learning Center is licensed by the MO Dept. of Health and Senior Services to serve up to 95 children. The Learning Center has a Certificate of Authority from the MO Dept. of Elementary and Secondary Education to provide early childhood special education services for area school districts. The Learning Center is located at 801 Business Highway 61 in Bowling Green MO.



Pike County Sheltered Workshop

The Pike Co. Sheltered Workshop, also known as the Pike Shop, provides extended sheltered employment services for area persons with developmental disabilities. The mission of the Pike Shop is to provide meaningful employment to individuals with developmental disabilities who otherwise would have a hard time gaining employment in a competitive marketplace. The Pike Shop contracts for numerous jobs including assembling garden patch kits, sorting bolts, and building corner posts for a local manufacturer. Pike Shop also operates a community recycling program. Pike Shop is located on the Pike Co. Agency for Developmental Disability campus at 900 Independence Dr. in Bowling Green MO.



Ruth Jensen Village

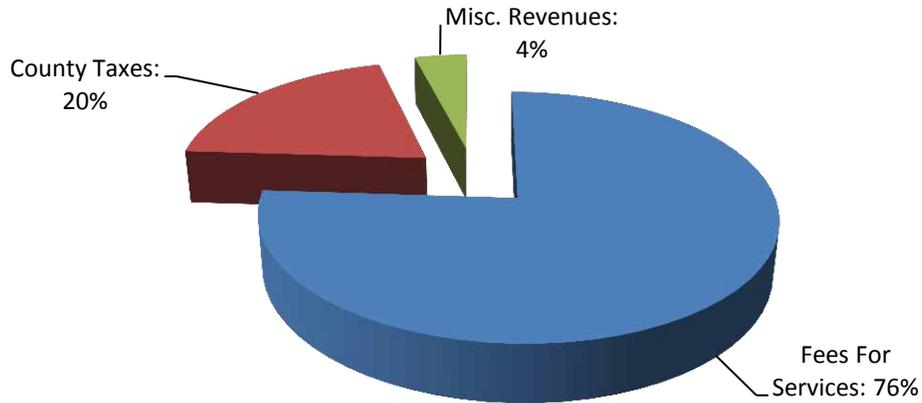
Ruth Jensen Village provides residential services for area persons with developmental disabilities. Ruth Jensen operates and staffs both Individualized Supported Living (ISL) homes as well as group homes. Ruth Jensen Village serves 51 individuals with developmental disabilities in 15 separate residential sites.

Ruth Jensen is licensed and certified by the MO Dept. of Mental Health, Division of Developmental Disabilities. The administrative offices of Ruth Jensen are located at 5 Industrial Dr. in Bowling Green MO.

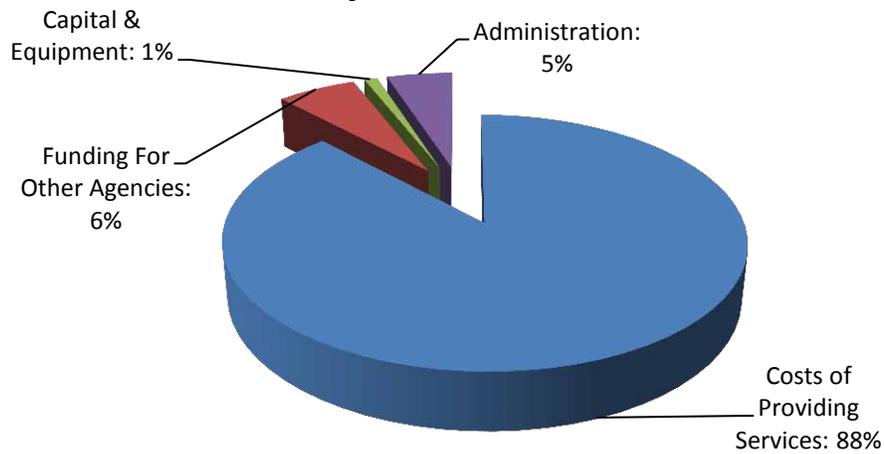


2014 Financials

2014 Revenues: \$2,685,104



2014 Expenses: \$2,655,330



The 2014 financial statements for the Pike Co. Agency for Developmental Disabilities were audited by Hochschild, Bloom, & Co. LLP. Complete financials are available upon request.

For information about our agency's performance in meeting outcome measures for 2014, please see our Annual Outcome Evaluation Report, available on our web site at: www.pikesb40.org.

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900 Independence Dr.
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